



Arran Community Council



Funded by ScottishPower Renewables' Beinn an Tuirc 3 Windfarm

## ARRAN COMMUNITY COUNCIL: APPLICATION FORM GUIDANCE NOTES

### **GENERAL NOTES:**

Please answer in your own words; give straightforward and factual answers.

Enter 'N/A' if any of the boxes do not apply

Please complete entire form. Incomplete forms may be subject to delayed consideration or be rejected.

### **NOTES ON PAGE 1**

Please give the name of your organisation as it appears on your bank account.

Please ensure the Contact Name is a committee member or senior employee that is in a position to answer questions regarding your project.

### **NOTES ON PAGE 2**

Please supply as much information as possible regarding your project. How has it come about? What would you like to do? What do you need to make that happen? Who supports your project? Be specific rather than general e.g. instead of saying 'our community supports this' give examples e.g. '30 people attended our last event' or 'group A, group B and group C all said they would all get use of the equipment applied for' or '45 local residents have told us they would like to see our project happen.' Does your project form part of a greater initiative? Is your project part of a wider community activity? You may attach letters of support but it is not necessary.

### **NOTES ON PAGE 3**

Please indicate the main sector your project aims to benefit within Arran. It may include:

- to improve or upgrade community facilities
- to increase skills and create local employment
- to deliver community or local events
- support sport and recreation
- mental health and wellbeing
- make environmental improvements
- assist with youth and education initiatives
- promote local heritage and reduce local CO2 emissions on Arran.

Please indicate ancillary benefitting sectors i.e. not the main objective but likely secondary sectors that will benefit from your project.

Measuring success: this could be a substantive raise in community engagement e.g. a rise in group membership or membership engagement, or an increase of activity days etc.

### **NOTES ON PAGE 4**

**Budget:**

Please be realistic about costs.

You can apply for up to 100% of costs of your project. If you have other funds secured, please include details.

Supply details of full project costs along with anything specific you are applying for funding for.



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Provide competing quotes for costs wherever possible. If you cannot supply competing quotes please explain why.

Provide any details of voluntary work or 'goods in kind' that will assist your project.

**BANK DETAILS:** Awards will only be made by bank transfer. The details you enter must be clear and correct.